

**LINWOOD COMMON COUNCIL  
CAUCUS AGENDA  
January 24, 2018  
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                    Mayor DePamphilis \_\_\_ Mr. Beinfest \_\_\_\_\_ Mrs. DeDomenicis \_\_\_\_\_  
   Mr. Ford \_\_\_\_\_ Mr. Gordon \_\_\_\_\_ Mr. Heun \_\_\_\_\_  
   Mr. Matik \_\_\_\_\_ Mr. Paolone \_\_\_\_\_  
  
   Professionals: Mr. Youngblood \_\_\_ Mr. Polistina \_\_\_\_\_ Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
  - A. Neighborhood Services
5. Councilwoman DeDomenicis
  - A. Public Works
    1. Resolution honoring Harold Hannum
    2. Resolution authorizing the promotion of John D. Showell to Equipment Operator
    3. Resolution accepting withdrawal of bid from Evergreen Landscaping for Lawn Maintenance
    4. Resolution awarding Contract to Miller's Lawn Care for Lawn Maintenance Services
6. Councilman Ford
  - A. Planning & Development
    1. Resolutions appointing Professionals for the Planning & Zoning Boards
    2. Resolution authorizing a temporary sign for Clay's Climate Control
7. Councilman Gordon
  - A. Engineering
    1. Ordinance providing for the appointment of Vince Polistina as City Engineer – final reading
8. Councilman Heun
  - A. Public Safety
    1. Ordinance amending Chapter 257 on Licensed Towing Operators – first reading
9. Councilman Matik
  - A. Revenue & Finance
    1. Salary Ordinance – first reading
    2. Resolution awarding a Non-Competitive Contract for Professional Services to Sean Gormley for insurance broker services
    3. Resolution canceling Capital balances
    4. Bond Ordinance – first reading
10. Council President Paolone
  - A. Administration
    1. Resolution authorizing Person-to-Person Transfer of the Plenary Retail Consumption License owned by Berlin Road Investments, LLC
    2. Resolutions authorizing Raffle Licenses to the Mainland Performing Arts Parent Organization and Faces 4 Autism
    3. Resolutions authorizing Raffle and Bingo Licenses to Atlantic County Outlaws
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
January 24, 2018**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilman Gordon

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**RESOLUTIONS**

- 32-2018** A Resolution honoring Harold T. Hannum, Jr.  
**36-2018** A Resolution authorizing a Person-to-Person Transfer of Plenary Retail Consumption License No. 0114-33-001-003 from Berlin Road Investments, LLC to W.S. New Street, LLC  
**42-2018** A Resolution canceling Capital balances

**ORDINANCES**

- 1 OF 2018** AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF VINCENT J. POLISTINA AS THE MUNICIPAL ENGINEER FOR THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.  
*FIRST READING:* January 5, 2018  
*PUBLICATION:* January 10, 2018  
*PASSAGE:* January 24, 2018
- 2 OF 2018** AN ORDINANCE AMENDING CHAPTER 257 TOWING, SECTION 257-7, USE AND NUMBER OF LICENSED TOWING OPERATORS BY CITY; SUSPENSION OF LICENSES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.  
*FIRST READING:* January 24, 2018  
*PUBLICATION:* January 29, 2018  
*PASSAGE:* February 14, 2018
- 3 OF 2018** AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.  
*FIRST READING:* January 24, 2018  
*PUBLICATION:* January 29, 2018  
*PASSAGE:* February 14, 2018
- 4 OF 2018** A BOND ORDINANCE APPROPRIATING ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY

**ORDINANCES (Continued)**

<b>4 OF 2018</b>	<b>FIRST READING:</b>	<i>January 24, 2018</i>
	<b>PUBLICATION:</b>	<i>January 29, 2018</i>
	<b>FINAL READING:</b>	<i>February 14, 2018</i>
	<b>PUBLICATION WITH STATEMENT:</b>	<i>February 19, 2018</i>

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 33-2018** A Resolution authorizing the promotion of John D. Showell to the position of Equipment Operator in the Linwood Department of Public Works
- 34-2018** A Resolution authorizing the issuance of a Raffle License, #2018-03, to Mainland Performing Arts Parent Organization
- 35-2018** A Resolution awarding a Non-Competitive Contract for Professional Services to Sean Gormley of Innovative Risk Solutions, Inc. for Insurance Broker Services for Employee Health Benefits
- 37-2018** A Resolution authorizing the issuance of a Raffle License, #2018-04, to Faces 4 Autism, Inc.
- 38-2018** A Resolution awarding Non-Competitive Contracts for Professional Services to Thomas R. Thornton as Zoning Board of Adjustment Engineer and Michael J. Fitzgerald as Zoning Board of Adjustment Solicitor
- 39-2018** A Resolution awarding Non-Competitive Contracts for Professional Services to Willis F. Flower as Planning Board Solicitor and Vincent Polistina as Planning Board Engineer
- 40-2018** A Resolution awarding Non-Competitive Contracts for Professional Services to Michael J. Fitzgerald as Alternate Attorney and Thomas R. Thornton as Alternate Engineer for the Planning Board
- 41-2018** A Resolution approving temporary signage for Clay's Climate Control
- 43-2018** A Resolution authorizing the issuance of a Raffle License, #2018-05, to Atlantic County Outlaws Inc
- 44-2018** A Resolution authorizing the issuance of a Raffle License, #2018-06, to Atlantic County Outlaws Inc
- 45-2018** A Resolutions authorizing the issuance of a Bingo License, #2018-07, to Atlantic County Outlaws Inc
- 46-2018** A Resolution accepting the withdrawal of a bid received from Evergreen Landscaping for Lawn Maintenance Services
- 47-2018** A Resolution awarding a Contract to Miller's Lawn Care Inc. for Lawn Maintenance Services in the City of Linwood

**APPROVAL OF BILL LIST: \$3,588,722.77**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 1, 2018

AN ORDINANCE FOR THE APPOINTMENT OF A MUNICIPAL ENGINEER IN THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

WHEREAS, the Common Council of the City of Linwood, pursuant to N.J.S.A. 40A:9-140 is desirous of providing for the appointment of a Municipal Engineer for the City of Linwood; and

WHEREAS, the City of Linwood has a need to acquire engineering services as a Municipal Engineer as a NON-FAIR AND OPEN contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 (or 20.5 as appropriate); and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is three (3) years; and

WHEREAS, Vincent J. Polistina of the firm of Polistina Associates, LLC has submitted a proposal for engineering services dated December 8, 2017; and

WHEREAS, Vincent J. Polistina of the firm of Polistina Associates, LLC, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Vincent J. Polistina of the firm of Polistina Associates, LLC has not made any reportable contributions to a political or candidate committee in the City of Linwood in the previous one year, and that the contract will prohibit

Vincent J. Polistina of the firm of Polistina Associates, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Ordinance authorizing the award of contracts for "Professional Services", must be publicly advertised;

NOW, THEREFORE, BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic, State of New Jersey that:

1. The Common Council authorizes the Mayor to enter into a contract with Vincent J. Polistina of the firm of Polistina Associates, LLC as described herein; and,
2. That a certified copy of this Ordinance be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
3. That a copy of this Ordinance be published in the Press of Atlantic City as required by law, within ten (10) days of its passage.
4. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein verbatim.
5. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this ordinance.

BE IT FURTHER ORDAINED, that all Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies and should any section, clause, sentence, phrase or provision of any item in this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

This Ordinance shall take effect upon its final passage and publication as provided by law.

FIRST READING: January 5, 2018

PUBLICATION: January 10, 2018

PASSAGE: January 24, 2018

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on January 5, 2018 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on January 24, 2018.

---

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

---

RICHARD L. DEPAMPHILIS, III, MAYOR

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-03-18  
**Re:** Availability of Funds-City Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under various capital ordinances in the capital budget as well as engineering professional services in the operating budget. Funds will be encumbered to Polistina & Associates, LLC, 6684 Washington Ave, Egg Harbor Township, NJ 08234.

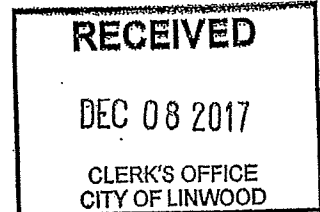


Vincent J. Polistina, PE, PP, CME  
Craig R. Hurless, PE, PP, CME

Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

December 8, 2017

Ms. Leigh Ann Napoli, RMC  
City Clerk  
City of Linwood  
400 Poplar Avenue  
Linwood, NJ 08221



**Re: Municipal Engineering Position**

Dear Leigh Ann:

Please accept the following as our request to continue with the municipal engineering services on behalf of the City of Linwood. I have enjoyed the time spent as the municipal engineer for the City of Linwood and would like to continue to serve the City.

Polistina & Associates represents a diverse group of public agencies, private clients and municipalities throughout southern New Jersey. Some of our current municipal clients besides the City of Linwood include Egg Harbor Township, Galloway Township, the Borough of Folsom, the City of Estell Manor, the Egg Harbor Township Municipal Utilities Authority, the Hamilton Township Municipal Utilities Authority, the City of Somers Point (Utility Engineer), the Galloway Township Planning Board, the Cape May Planning and Zoning Boards, the Borough of Folsom Planning and Zoning Boards, the Hamilton Township Planning Board, and the Egg Harbor Township Board of Education. Our firm's familiarity with Pinelands and CAFRA regulations comes from our experience in serving land use boards in municipalities located within these jurisdictions. Polistina & Associates also is experienced in preparing Master Plan reports and Master Plan Re-Examination reports for municipalities.

Polistina & Associates is serving as the Township Engineer for the Township of Galloway and the Borough Engineer for the Borough of Folsom and has provided engineering, inspection and construction management services to these municipalities for many years. As the municipal engineer, our firm has been responsible for various municipal engineering services and has experience in all aspects of providing engineering services on behalf of public entities. We are responsible for the maintenance of the municipal tax assessment maps, road maps, zoning maps, and have undertaken diverse projects for the towns including road improvement projects, park / recreation projects, public works projects / buildings, utility projects, curb / sidewalk projects, landscaping projects, surveying and Geographic Information System (GIS) projects, sanitary sewer and water systems, pump stations, etc.

Polistina & Associates is fully versed in all of the various grants that the City is eligible for. We have a proven track record of obtaining and administering grants through the New Jersey Department of Transportation, the New Jersey Environmental Infrastructure Trust, the New Jersey Turnpike Authority, and the New Jersey Department of Community Affairs along with various other state / county / local grants that the City may seek. We have an excellent working relationship with all of the state / county / local entities on preparing and seeking grants which assist the City on some of their capital / infrastructure / planning needs.



Polistina & Associates prides ourselves on maintaining an excellent working relationship with the staff in our municipal clients' departments in order to provide all engineering services in an efficient and cost effective manner. We believe that we have been very successful over the past years with providing excellent municipal engineering services for all of our clients and being responsive to the municipalities and staff whenever required and we look forward to continuing these services to the City of Linwood.

Vince Polistina, PE, PP, CME will be the individual who will perform the task (including all reviews and attendance at all required meetings) of Municipal Engineer. Vincent Polistina, PE, PP, CME has over twenty (20) years of experience in municipal engineering and municipal planning. Mr. Polistina currently serves as the Township Engineer for Galloway Township, the Authority Engineer for the Egg Harbor Township Municipal Utilities Authority, the Authority Engineer for the Hamilton Township Municipal Utilities Authority, the Township Planner for Egg Harbor Township, the Board Engineer for the Galloway Township Planning Board, the Board Planner for Hamilton Township Planning Board, the Municipal Engineer for the Borough of Folsom, the Planning Board Engineer for the City of Estell Manor and the Engineer of Record for the Egg Harbor Township Board of Education along with the City Engineer for the City of Linwood.

In the event that the primary individual is unavailable, Craig Hurless, PE, PP, CME will be designated as the back-up to perform all of the tasks and duties required of the Municipal Engineer for the for the City of Linwood. Mr. Hurless currently serves as the Board Engineer for the Galloway Township Planning Board, the Board Engineer for the Cape May City Planning Board and the Engineer for the Cape May City Zoning Board.

The primary and back-up engineers, Vincent Polistina & Craig Hurless, currently work out of the company's main office located at 6684 Washington Avenue in Egg Harbor Township along with several associate engineers and our inspection staff. Mr. Polistina resides at 3540 Bargaintown Road in Egg Harbor Township, and with the location of the firm's main office, our staff is within fifteen (15) minutes of the City at all times so we are able to provide all services in a timely manner.

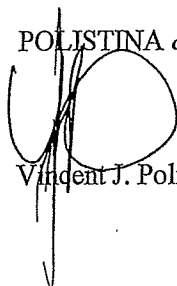
We have included a proposed rate schedule for the City of Linwood for the municipal engineering services in 2018. In addition, should the City desire to enter into a contract for a three (3) year term, Polistina & Associates will maintain the same rates for the duration of the contract.

We thank you for the opportunity to submit this correspondence and look forward to discussing Polistina & Associates' role as the Municipal Engineer for the City of Linwood.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES



Vincent J. Polistina, PE, PP, CME



## **Proposal Fee Schedule 2018**

Polistina & Associates proposes to provide all professional engineering / planning / surveying services required under a reimbursable method of compensation. The following is a list of the disciplines and respective hourly rates. These rates will be maintained for the duration of the contract.

<b>Discipline</b>	<b>Hourly Rate</b>
Municipal Engineer	\$115.00
Project Manager	\$95.00
Design Engineer	\$90.00
Engineering Aide	\$50.00
Design Draftsperson	\$60.00
Drafting Aide	\$50.00
Inspector	\$75.00
Clerical	No charge
Survey Crew	\$125.00

ORDINANCE NO. 2, 2018

AN ORDINANCE AMENDING CHAPTER 257 TOWING, SECTION 257-7, USE AND NUMBER OF LICENSED TOWING OPERATORS BY CITY; SUSPENSION OF LICENSES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 257 Section 257-7 Use and number of licensed towing operators by City; suspension of licenses, Section B is hereby amended to read as follows:

- B.** In the event that more than one towing operator shall become a licensed towing operator, the towing services needed by the City of Linwood shall be rotated among licensed towing operators for time periods to be prescribed by the Chief of Police of the City of Linwood on an equal basis. Each new licensed towing operator shall initially be placed last on the rotary list. The maximum number of licensed towing operators providing towing services to the City of Linwood at any given time shall be capped at two licensed towing operators. Notwithstanding the foregoing, if at the time of the adoption of this section, there are more than two approved licensed towing operators, said licensed towing operators shall remain licensed and able to provide towing services in the City of Linwood until said towing operators' licenses are suspended, terminated or revoked.

SECTION 3: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 4: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 5: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

*FIRST READING:*                    *January 24, 2018*  
*PUBLICATION:*                    *January 29, 2018*  
*PASSAGE:*                            *February 14, 2018*

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, January 24, 2018 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on February 14, 2018.

---

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

---

RICHARD L. DEPAMPHILIS, III, MAYOR

ORDINANCE NO. 3, 2018

AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: That the following salaries, wages and compensations shall be paid to the following officials, officers and employees of the City of Linwood, retroactive to January 1, 2018, subject, however, to the provisions of certain Employment Contracts between the City of Linwood and the Mainland Police Benevolent Association, the bargaining agent for the members of the Linwood Police Department and Linwood Superior Officers; the Teamsters Local 331 inclusive of the Police Secretary, Linwood Uniformed Firefighters Association Local Union #4370, and also except as otherwise stated herein.

PART TIME HOURLY

RANGE

Administrative Assistant	\$ 8.60 to \$35.00
Clerk Typist	\$ 8.60 to \$35.00
Code Enforcement Officer	\$ 8.60 to \$35.00
Deputy Court Administrator	\$ 8.60 to \$35.00
Dispatcher	\$ 8.60 to \$35.00
Fire Relief	\$ 8.60 to \$35.00
Groundskeeper	\$ 8.60 to \$35.00
Matron	\$ 8.60 to \$35.00
Recreation Aide	\$ 8.60 to \$35.00
Special Law Enforcement Officer Class II	\$ 8.60 to \$35.00
Summer Intern	\$ 8.60 to \$35.00

PART TIME PER DIEM

RANGE

Planning Board Recording Secretary	\$ 50.00 to \$300.00
Planning Board Tape Recorder Operator/Secretary	\$ 50.00 to \$300.00
School Crossing Guard Captain	\$ 30.00 to \$ 60.00
School Crossing Guard	\$ 25.00 to \$ 50.00

PART TIME PER ANNUMRANGE

Clean Communities Coordinator	\$ 50.00 to \$ 5,000.00
Computer Maintenance Coordinator	\$ 500.00 to \$ 2,000.00
Communications Coordinator	\$ 1,000.00 to \$ 4,000.00
Construction Official	\$ 5,000.00 to \$50,000.00
Council Member	\$ 5,000.00 to \$15,000.00
Council President	\$ 5,000.00 to \$20,000.00
Deputy Emergency Management Director	\$ 500.00 to \$ 2,000.00
Drug Alliance Coordinator	\$ 1,000.00 to \$ 5,000.00
Emergency Management Director	\$ 1,000.00 to \$ 4,000.00
Journeyman Electrician	\$ 3,100.00 to \$ 5,000.00
Floodplain Manager	\$ 1,000.00 to \$ 2,000.00
Mayor	\$ 5,000.00 to \$25,000.00
Memorial Park Director	\$ 4,000.00 to \$15,000.00
Assistant Memorial Park Director	\$ 1,000.00 to \$ 5,000.00
Municipal Magistrate	\$10,000.00 to \$30,000.00
Planning Board Secretary	\$ 5,000.00 to \$15,000.00
Police Chief	\$30,000.00 to \$150,000.00
Recycling Coordinator	\$ 1,000.00 to \$ 5,000.00
Utilities Collector	\$ 2,000.00 to \$ 7,000.00
Sub-Code Off/Building Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Electrical Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Fire Protection	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Plumbing Inspector	\$ 5,000.00 to \$25,000.00
Tax Assessor	\$25,000.00 to \$50,000.00
Uniform Fire Official/Fire Marshall	\$ 5,000.00 to \$15,000.00
Uniform Fire Safety Inspector	\$ 1,000.00 to \$ 5,000.00
Zoning Board of Adjustment Secretary/Tape Recorder	\$5,000.00 to \$15,000.00
Zoning Officer	\$ 5,000.00 to \$15,000.00

FULL TIME PER ANNUMRANGE

Account Clerk	\$25,000.00 to \$50,000.00
Accountant	\$25,000.00 to \$50,000.00
Accounting Assistant	\$25,000.00 to \$50,000.00
Administrative Assistant	\$25,000.00 to \$50,000.00
Administrator	\$50,000.00 to \$95,000.00
Bookkeeper	\$25,000.00 to \$35,000.00
Chief Financial Officer	\$50,000.00 to \$95,000.00
Code Enforcement Officer/Housing Inspector	\$25,000.00 to \$50,000.00
Deputy Court Administrator	\$25,000.00 to \$50,000.00
Deputy Municipal Clerk	\$25,000.00 to \$50,000.00
Deputy Tax Collector	\$25,000.00 to \$60,000.00
Dispatcher / Supervisor	\$42,000.00 to \$60,000.00
Dispatcher	\$25,000.00 to \$60,000.00
Equipment Operator	\$25,000.00 to \$70,000.00
Fire Captain	\$56,000.00 to \$90,000.00
Fireman	
F/F during 1 <sup>st</sup> year of service	\$23,000.00 to \$45,000.00
F/F after 1 year of service	\$23,000.00 to \$50,000.00
F/F after 2 years of service	\$23,000.00 to \$55,000.00
F/F after 3 years of service	\$23,000.00 to \$60,000.00
F/F after 4 years of service	\$23,000.00 to \$65,000.00
F/F after 5 years of service	\$23,000.00 to \$70,000.00

FULL TIME PER ANNUM (continued)RANGE

F/F after 6 years of service	\$23,000.00 to \$75,000.00
F/F after 7 years of service	\$23,000.00 to \$80,000.00
F/F after 8 years of service	\$23,000.00 to \$85,000.00
F/F after 9 years of service	\$23,000.00 to \$85,000.00
F/F after 10 years of service	\$23,000.00 to \$85,000.00
F/F after 11 years of service	\$23,000.00 to \$85,000.00
F/F after 12 years of service	\$23,000.00 to \$85,000.00
F/F after 13 years of service	\$23,000.00 to \$85,000.00
F/F after 14 years of service	\$23,000.00 to \$85,000.00
General Supervisor	\$40,000.00 to \$90,000.00
Groundskeeper	\$25,000.00 to \$50,000.00
Municipal Clerk	\$30,000.00 to \$95,000.00
Municipal Court Administrator	\$30,000.00 to \$65,000.00
Patrolman - During Probation	\$25,000.00 to \$50,000.00
Patrolman - Step 1	\$25,000.00 to \$55,000.00
Patrolman - Step 2	\$25,000.00 to \$60,000.00
Patrolman - Step 3	\$25,000.00 to \$65,000.00
Patrolman - Step 4	\$25,000.00 to \$70,000.00
Patrolman - Step 5	\$25,000.00 to \$75,000.00
Patrolman - Step 6	\$25,000.00 to \$90,000.00
Patrolman - Step 7	\$25,000.00 to \$95,000.00
Patrolman - Step 8	\$25,000.00 to \$95,000.00
Patrolman - Step 9	\$25,000.00 to \$95,000.00
Patrolman - Step 10	\$25,000.00 to \$95,000.00
Patrolman - Step 11	\$25,000.00 to \$95,000.00
Patrolman - Step 12	\$25,000.00 to \$99,000.00
Police Captain	\$50,000.00 to \$130,000.00
Police Chief	\$75,000.00 to \$150,000.00
Police Department Secretary	\$23,000.00 to \$70,000.00
Police Lieutenant	\$50,000.00 to \$125,000.00
Police Sergeant	\$40,000.00 to \$105,000.00
Public Works Foreman	\$25,000.00 to \$80,000.00
Public Works Laborer	\$25,000.00 to \$60,000.00
Public Works Superintendent	\$50,000.00 to \$95,000.00
Secretary	\$25,000.00 to \$60,000.00
Tax Collector	\$40,000.00 to \$85,000.00
Tech. Assistant to Construction Office	\$30,000.00 to \$60,000.00

SECTION 2A: A current full time employee, employed as of January 1, 2012, shall be paid together with his or her annual salary as fixed and determined by this ordinance, additional compensation based upon length of his or her full time service, effective and limited to January 1, 2012, an

amount to be added to base salary and paid bi-weekly or monthly in accordance with the following schedule:

<u>YEARS OF SERVICE</u>	<u>COMPENSATION PER ANNUM IN ADDITION TO FIXED SALARY</u>
3	\$350.00
Each year after 3 to 30 years	\$350.00 plus \$150.00 for each additional year up to a maximum of \$4,000.00

However, all longevity pay for current employees shall be frozen at the level of service achieved effective January 1, 2012 and no new employee or current employee who has not reached a level of service whereby he or she is entitled to longevity pay as of that date, shall be paid longevity, nor shall said employees be entitled to longevity pay at any time in the future.

SECTION 2B: The aforesaid additional compensation and all overtime paid for any union employee shall be payable in accordance with the terms of the union employee contracts.

SECTION 2C: The period of eligibility for length of service for longevity pay shall be determined as of the anniversary date of the full time employment of each employee. Those employees hired from January 1 to June 30 will be considered to have completed a full year December 31 of that year. Those employees hired after June 30 will be considered to have completed a full year December 31 of the following year. For all years thereafter, all anniversary dates will be on January 1. However, all current employees shall be frozen at the level of employment achieved as of January 1, 2012 for purposes of longevity and no new employees shall be entitled to longevity.

SECTION 2D: All full time employees holding a Bachelor's Degree in a subject related to that employee's position within the City of Linwood shall receive additional compensation in the amount of \$1,250.00 per year. All



full time employees holding a Master's Degree related to that employee's position within the City of Linwood shall receive additional compensation in the amount of \$1,400.00 per year. Such additional compensation shall be added to base salary and paid bi-weekly or monthly.

SECTION 3: All said salaries, wages and compensation shall be paid to the Municipal Magistrate, Tax Assessor, Emergency Management Director, Fire Inspector and the Uniform Fire Official in equal monthly installments; to the Mayor, Councilpersons, and Drug Alliance Coordinator in equal quarterly installments; and all of the other abovementioned salaries, wages and compensation shall be paid biweekly, in equal installments, every other Friday.

SECTION 4: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 5: Should any section, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 6: This ordinance shall take effect retroactively to January 1, 2018 upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>January 24, 2018</i>
<i>PUBLICATION:</i>	<i>January 29, 2018</i>
<i>PASSAGE:</i>	<i>February 14, 2018</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, January 24, 2018 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on February 14, 2018.

---

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

---

RICHARD L. DEPAMPHILIS, III, MAYOR

**ORDINANCE NO. 4 - 2018**

**A BOND ORDINANCE APPROPRIATING ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

**Section 1. Appropriation for Projects-Down Payment.**

The general improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be made or acquired by the City of Linwood, in the County of Atlantic, New Jersey (the "City"). For the said improvements or purposes stated in Section 3, there are hereby appropriated the sums of money therein stated as the apportionments made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000), including the aggregate sum of SEVENTY-EIGHT THOUSAND DOLLARS (\$78,000) as the down payment for said improvements as required pursuant to N.J.S.A. 40A:2-11 and more particularly described in Section 3 and now available by virtue of provision in a previously adopted budget or budgets of the City for down payments for capital improvement purposes, and including also monies received or expected to be received from the United States of America, the State of New Jersey or the County of Atlantic, or agencies thereof, as grants in aid of financing said improvements or purposes.

**Section 2. Authorization of Bonds.**

For the financing of said improvements or purposes and to meet the part of said ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000) in appropriations not provided for by application hereunder of said down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3. Description of Projects.**

The improvements are hereby authorized and the purposes for the financing of which said obligation is to be issued, the appropriations made for and estimated costs of such purposes, and the estimated maximum amount of bonds or notes to be issued for such purposes, are follows:

IMPROVEMENTS OR PURPOSES	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES
(a) Various Improvements to Municipal Recreation Areas, including without limitation the bike path area, and including the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.	\$579,000	\$550,000

(b) Purchase of Fire Truck, Vehicles and Various Equipment for Fire Department.	\$390,000	\$370,500
(c) Construction of Various Road Sign Improvements and Various Truck Purchases for Public Works Department.	\$380,000	\$361,000
(d) Various Improvements to the Municipal Sanitary Sewer and Storm Water Sewer Systems, including the costs of surveying, construction planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.	\$179,000	\$170,000
(e) Purchase of Furniture and Portable Mobile Radios for Police Department.	\$30,000	\$28,500
TOTAL	<u>\$1,558,000</u>	<u>\$1,480,000</u>

The excess of the appropriations made for the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payments for said purposes.

**Section 4. Authorization of Notes.**

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the City in a principal amount equal to the said principal of bonds not exceeding ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other financial officer designated by Resolution for this purpose (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s)

shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as the Chief Financial Officer may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and directed to report in writing to the Mayor and the Council of the City at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law.

The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The signature of the Chief Financial Officer upon said note(s) shall be conclusive evidence of such determination.

**Section 5. Capital Budget.**

The capital budget of the City of Linwood is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local

Finance Board showing full detail of the capital budget and capital program is on the file with the Clerk and is available there for public inspection.

**Section 6. Additional Matters.**

The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations authorized for said purposes, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is **14.22 years**.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the City Clerk and a complete duplicate thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000), and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding SEVENTY-EIGHT THOUSAND DOLLARS (\$78,000) in the aggregate for interest on said obligations, costs of issuing said obligations, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the City in connection with the construction or acquisition of improvements and properties as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the cost of said improvements and are included in the foregoing estimate thereof.

**Section 7. Ratification of Prior Actions.**

Any actions taken by any officials of the City in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

**Section 8. Application of Grants.**

Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 9. Full Faith and Credit.**

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.



**Section 10. Official Intent to Reimburse Expenditures.**

The City reasonably expects to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 of this Bond Ordinance and paid prior to the issuance of any bonds or notes authorized by this Bond Ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the City, or any member of the same "control group" as the City, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

**Section 11. Effective Date.**

This bond ordinance shall take effect twenty (20) days after the first publication of a summary thereof after final adoption, as provided by the Local Bond Law.

---

RICHARD L. DEPAMPHILIS, III, MAYOR

---

Leigh Ann Napoli, RMC, Municipal Clerk

FIRST READING:	January 24, 2018
PUBLICATION:	January 29, 2018
FINAL READING:	February 14, 2018
PUBLICATION WITH STATEMENT:	February 19, 2018

## NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Linwood, in the County of Atlantic, State of New Jersey, held on January 24, 2018, at the Linwood City Hall. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held on February 14, 2018, at 6:00 o'clock p.m. at the Linwood City Hall. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office located in the City Hall, 400 Poplar Avenue, Linwood, New Jersey for the members of the general public who shall request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose(s): Various Improvements to Municipal Recreation Areas; Improvements to Sanitary Sewer and Storm Water Sewer Systems; Purchases of Fire Truck, Vehicles and Various Equipment for Fire Department; Construction of Various Road Sign Improvements and Various Truck Purchases for Public Works Department; and Purchases of Furniture and Portable Mobile Radios for Police Department

Appropriation: \$1,558,000

Bonds/Notes Authorized: \$1,480,000

Grants (if any) Appropriated: None

Section 20 Costs: \$78,000

Useful Life: 14.22 years

---

Leigh Ann Napoli, RMC, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

## BOND ORDINANCE STATEMENTS AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the City of Linwood, in the County of Atlantic, State of New Jersey on February 14, 2018, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING ONE MILLION FIVE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$1,558,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION FOUR HUNDRED EIGHTY THOUSAND DOLLARS (\$1,480,000) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose(s): Various Improvements to Municipal Recreation Areas; Improvements to Sanitary Sewer and Storm Water Sewer Systems; Purchases of Fire Truck, Vehicles and Various Equipment for Fire Department; Construction of Various Road Sign Improvements and Various Truck Purchases for Public Works Department; and Purchases of Furniture and Portable Mobile Radios for Police Department

Appropriation: \$1,558,000

Bonds/Notes Authorized: \$1,480,000

Grants (if any) Appropriated: None

Section 20 Costs: \$78,000

Useful Life: 14.22 years

---

Leigh Ann Napoli, RMC, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

# Resolution

## City of Linwood, New Jersey

No. 32, 2018

### A RESOLUTION HONORING HAROLD T. HANNUM, JR.

**WHEREAS**, HAROLD T. HANNUM, JR. first became employed with the City of Linwood as a Laborer for the Department of Public Works on March 16, 1987; and

**WHEREAS**, HAROLD T. HANNUM, JR. subsequently was promoted to the position of Equipment Operator; and

**WHEREAS**, HAROLD T. HANNUM, JR. retired from employment with the City of Linwood on December 31, 2017; and

**WHEREAS**, HAROLD T. HANNUM, JR. has loyally served the City of Linwood and its citizens through hard work, devotion to the performance of his job and has devoted countless hours of service to the City of Linwood and its residents;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Common Council of the City of Linwood, on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend HAROLD T. HANNUM, JR. for his numerous achievements and outstanding devotion to the City of Linwood and its residents through his thirty years of service in the Linwood Public Works Department;

**BE IT FURTHER RESOLVED**, that the Mayor and Common Council of the City of Linwood extend their best wishes and the best wishes of all the residents of the City of Linwood to HAROLD T. HANNUM, JR. upon his retirement.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 24th day of January 2018.

Richard L. DePamphilis, III, Mayor

Elliot C. Beinfest

Stacy DeDomenicis

Eric Ford

Todd Gordon

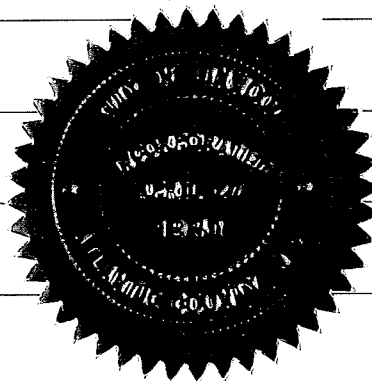
Brian Heun

Darren Matik

Ralph A. Paolone, Council President

Joseph L. Youngblood, Jr., City Solicitor

Leigh Ann Napoli, Municipal Clerk



**RESOLUTION No. 36, 2018**

A RESOLUTION AUTHORIZING A PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0114-33-001-003 FROM BERLIN ROAD INVESTMENTS, LLC TO W.S. NEW STREET, LLC

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 0114-33-001-003, heretofore issued to Berlin Road Investments, LLC for premises located at 1201 New Road, Linwood, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Linwood does hereby approve, effective January 24, 2018, the transfer of the aforesaid Plenary Retail Consumption License to W.S. New Street, LLC, and does hereby direct the City Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to W.S. New Street, LLC, effective January 24, 2018."

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 42, 2018**

A RESOLUTION CANCELLING CAPITAL BALANCES

**WHEREAS**, certain general Capital Improvement appropriation balances remain dedicated to projects now completed; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Capital Fund Balance or cancelled;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, Atlantic County, State of New Jersey, that the attached list totaling \$860,695.88 of unexpended balances of General Capital Appropriations be canceled.

Ordinance 10-13 A	Belhaven Roof Replacement	372,009.14
Ordinance 10-13 B	Belhaven Property Acquisition	72,088.19
Ordinance 10-13 C	Seaview Roof Replacement	228,747.00
Ordinance 10-13 D	Seaview Bathroom Renovation	6,214.40
Ordinance 05-15 E	Belhaven Fire Alarm Project	181,637.15

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 33, 2018**

A RESOLUTION AUTHORIZING THE PROMOTION OF JOHN D. SHOWELL TO THE POSITION OF EQUIPMENT OPERATOR IN THE LINWOOD DEPARTMENT OF PUBLIC WORKS

**WHEREAS**, a vacancy exists in the position of Equipment Operator due to the retirement of Harold T. Hannum in the Linwood Department of Public Works; and

**WHEREAS**, John D. Showell, currently a Laborer Level IV, has assumed much of the responsibilities of the position of Equipment Operator; and

**WHEREAS**, City Council is desirous of filling said vacancy;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that John D. Showell be and is hereby promoted to the position of Equipment Operator in the Linwood Department of Public Works effective January 1, 2018;

**BE IT FURTHER RESOLVED**, that said appointment shall be at a salary as provided for in the Linwood Salary Ordinance and all amendments thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



**RESOLUTION No. 34, 2018**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2018-03,  
TO MAINLAND PERFORMING ARTS PARENT ORGANIZATION

**WHEREAS**, Mainland Performing Arts Parent Organization has applied for a Raffle License to conduct games on March 17, 2018; and

**WHEREAS**, Mainland Performing Arts Parent Organization has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 349-5-41675;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Mainland Performing Arts Parent Organization and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 35, 2018**

A RESOLUTION AWARDING A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO SEAN GORMLEY OF INNOVATIVE RISK SOLUTIONS, INC. FOR INSURANCE BROKER SERVICES FOR EMPLOYEE HEALTH BENEFITS

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need to engage a professional for insurance broker services for employee health benefits; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that Sean Gormley of Innovative Risk Solutions, Inc. is hereby hired to serve as Broker-of-Record for employee health benefits;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Sean Gormley with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 37, 2018**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2018-04,  
TO FACES 4 AUTISM, INC

**WHEREAS**, Faces 4 Autism, Inc has applied for a Raffle License to  
conduct games on March 10, 2018; and

**WHEREAS**, Faces 4 Autism, Inc has fulfilled all of the  
requirements and met all qualifications for such a license, including  
but not limited to obtaining a Registration Identification Number,  
that number being 508-4-41398;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City  
of Linwood that a Raffle License be issued to Faces 4 Autism, Inc and  
that the Clerk be authorized to sign any documentation deemed  
necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,  
do hereby certify that the foregoing resolution was duly adopted at a  
Regular Meeting of the City Council of Linwood, held this 24th day of  
January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 38, 2018**

A RESOLUTION AWARDING NON-COMPETITIVE CONTRACTS FOR PROFESSIONAL SERVICES TO THOMAS R. THORNTON AS ZONING BOARD OF ADJUSTMENT ENGINEER AND MICHAEL J. FITZGERALD AS ZONING BOARD OF ADJUSTMENT SOLICITOR

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for a Zoning Board of Adjustment Engineer and Zoning Board of Adjustment Solicitor; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, New Jersey, as follows:

1. That Thomas R. Thornton of the firm Mott MacDonald be and is hereby appointed Zoning Board of Adjustment Engineer for the City of Linwood for a one year term.
2. That Michael J. Fitzgerald, Esquire of the firm Fitzgerald & McGroarty P.A. be and is hereby appointed Zoning Board of Adjustment Solicitor for a one year term.
3. That the Mayor and City Clerk are hereby authorized and directed to execute the attached contracts with the above named persons.

These Contracts are awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Zoning Board Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under zoning board operating budget. Funds will be encumbered to Mott MacDonald Group Inc., 211 Bayberry Drive Suite 1A Cape May Court House, NJ 08210.

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Zoning Board Solicitor

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under zoning board operating budget. Funds will be encumbered to Fitzgerald McGroarty P.A., 747 Shore Road Linwood, NJ 08221.

**RESOLUTION No. 39, 2018**

A RESOLUTION AWARDING NON-COMPETITIVE CONTRACTS FOR PROFESSIONAL SERVICES TO WILLIS F. FLOWER AS PLANNING BOARD SOLICITOR AND VINCENT POLISTINA AS PLANNING BOARD ENGINEER

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for a Planning Board Solicitor and a Planning Board Engineer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, New Jersey, as follows:

1. That Willis F. Flower of the firm Ford, Flower, and Hasbrouck be and is hereby appointed Planning Board Solicitor for the City of Linwood for a one year term.
2. That Vincent Polistina of the firm Polistina Associates be and is hereby appointed Planning Board Engineer for a one year term.
3. That the Mayor and City Clerk are hereby authorized and directed to execute the attached contracts with the above named persons.

These Contracts are awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.



IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Planning Board Solicitor

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Ford, Flower, Hasbrouck & King, P.O. Box 405 Linwood, NJ 08221.

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Planning Board Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Polistina & Associates, LLC, 6684 Washington Ave, Egg Harbor Township, NJ 08234.

## CONTRACT FOR LEGAL SERVICES

THIS AGREEMENT is made this 1st day of January, 2018, between the City of Linwood, a Municipal Corporation of the State of New Jersey, hereinafter called the City, by and through its Planning Board, which is a municipal agency with power to contract for professional services as authorized by the *Municipal Land Use Law* and Willis F. Flower, Esquire, of Ford, Flower, Hasbrouck & Loefflad, hereinafter called the Attorney.

The parties do hereby agree as follows:

1. The Attorney will supply to the Linwood Planning Board all of the ordinary and usual legal services required by the Linwood Planning Board of the City of Linwood for the term of this contract as follows:

A. At a retainer rate of \$200.00 per meeting for attendance at all regularly scheduled or special Planning Board meetings and for attendance at special meetings of the Planning Board where the Planning Board Solicitor's attendance is required by the Board.

B. At an hourly rate of \$140.00 per hour for all other ordinary and usual legal services which shall include, but not be limited, to the following:

- (a) Preparation of all decisions and resolutions;
- (b) Availability by phone to all members of the Planning Board and other City officials and Linwood employees, provided that the subject matter pertains to Planning Board business (provided routine phone calls of short duration will not be charged for separately and are part of the service included in the meeting fee); and
- (c) Expression of routine legal opinions relating to general Board business and specific applications.

2. The Attorney will provide any additional legal services beyond the ordinary and usual legal services required if requested by the Board at an hourly rate as specified herein. Such extra legal services shall include but not be limited to all types of litigation involving the Board, drafting of complex Resolutions, drafting and or revision of complex Ordinances, extensive or specialized legal research and opinions and any and all other work of special, unique or extra-ordinary nature beyond the regularly scheduled Planning Board meetings. Provided further, however, that the

hourly rate in connection with complex, extraordinary services may be adjusted by mutual agreement memorialized in writing.

3. This contract is made in conformity with the Local Public Contracts Law of the State of New Jersey and shall be so construed as to comply therewith.

4. This contract has been awarded to Willis F. Flower, Esquire of Ford, Flower, Hasbrouck & Loefflad based on the merits and abilities of Willis F. Flower, Esquire to provide the goods or services as described herein. This contract was awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq. As such, the undersigned does hereby attest that Willis F. Flower, Esquire of Ford, Flower, Hasbrouck & Loefflad, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A16, in the one (1) year period preceding the award of this contract that would, pursuant to P.L. 2004,c 19, affect his eligibility to perform this contract, nor will he make a reportable contribution during the term of this contract, to any political party committee in the City of Linwood if a member of that political party is serving in an elective public office of the City of Linwood when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the City of Linwood when the contract is awarded.

5. The term of this agreement shall be for one year commencing with the date hereof until December 31, 2018 or until such time as a successor shall be appointed.

RICHARD J. DEPAMPHILIS, III, MAYOR (SEAL)

CHAIRMAN, PLANNING BOARD

WILLIS F. FLOWER, ESQUIRE

Attest: LEIGH ANN NAPOLI, CLERK

AGREEMENT

**THIS AGREEMENT**, made January 2018, by and between the **CITY OF LINWOOD PLANNING BOARD**, hereafter "Planning Board" and **VINCENT J. POLISTINA, PE, PP** of the firm Polistina & Associates, LLC, hereafter "Engineer", having a principal place of business at **6684 Washington Avenue, Egg Harbor Township, New Jersey 08234**.

WITNESSETH:

**WHEREAS**, the City of Linwood Planning Board desires to hire a professional engineer;  
and

**WHEREAS**, Engineer desires to perform the duties required of the Planning Board  
Engineer;

1. This Agreement shall be for a one (1) year term commencing January 2018.
2. Engineer shall perform those engineering services assigned and authorized to him for the Planning Board, including project review, inspection and such advice and assistance to the Board and Board Members, and as may be required from time to time as prescribed by the laws of the State of New Jersey.
3. Engineer shall during the term of this Agreement devote his best efforts to advance the Planning Board's interests to the best of his ability and in accordance with the Code of Professional Responsibility of the National Society of Professional Engineers.
4. Engineer shall be remunerated for services rendered in accordance with the Schedule of Fees which is attached hereto and incorporated herein. The schedule of Fees shall be reviewed annually between the parties and approved by them.
5. The parties intend that professional services to be rendered by Engineer to the Planning Board may be undertaken by Engineer through any qualified Engineer who

is a partner, associate or agent in the firm of Polistina & Associates.

IN WITNESS WHEREOF, the parties have caused these presents to be signed by the municipal officials and the appropriate corporate seal affixed hereto and to have placed their hands and seals and year above written.

CITY OF LINWOOD PLANNING BOARD

ATTEST:

\_\_\_\_\_  
CHAIRMAN

WITNESS:

\_\_\_\_\_  
*Andrea Ferrara*

  
\_\_\_\_\_  
VINCENT J. POLISTINA, PE, PP



**2018 Hourly Rate Schedule**

Polistina & Associates proposes to provide all professional engineering / planning / surveying services required under a reimbursable method of compensation. The following is a list of the disciplines and respective hourly rates. These rates will be maintained for the duration of the contract.

<b>Discipline</b>	<b>Hourly Rate</b>
Planning Board Engineer	\$115.00
Project Manager	\$95.00
Design Engineer	\$90.00
Engineering Aide	\$50.00
Design Draftsperson	\$60.00
Drafting Aide	\$50.00
Inspector	\$75.00
Clerical	No charge
Survey Crew	\$125.00



**RESOLUTION No. 40, 2018**

A RESOLUTION AWARDING NON-COMPETITIVE CONTRACTS FOR PROFESSIONAL SERVICES TO MICHAEL J. FITZGERALD AS ALTERNATE ATTORNEY AND THOMAS R. THORNTON AS ALTERNATE ENGINEER FOR THE PLANNING BOARD

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for an Alternate Attorney and Alternate Engineer for the Planning Board; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, New Jersey, that Michael J. Fitzgerald of the firm Fitzgerald & McGroarty be and is hereby appointed Alternate Attorney for the Planning Board for the City of Linwood for a one year term, and Thomas R. Thornton of the firm Mott MacDonald, LLC be and is hereby appointed Alternate Engineer for the Planning Board for the City of Linwood for a one year term.

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby authorized and directed to execute the attached contracts with the above named persons.

These Contracts are awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Planning Board Alternate Solicitor

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Fitzgerald McGroarty P.A., 747 Shore Road Linwood, NJ 08221.

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Planning Board Alternate Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Mott MacDonald Group Inc., 211 Bayberry Drive Suite 1A Cape May Court House, NJ 08210.

# AGREEMENT FOR LEGAL SERVICES

## CITY OF LINWOOD PLANNING BOARD

**THIS AGREEMENT** entered into this \_\_\_\_ day of \_\_\_\_\_ 2018, between the **CITY OF LINWOOD PLANNING BOARD** ("Planning Board") and **MICHAEL J. FITZGERALD, ESQUIRE** of **FITZGERALD & McGROARTY** ("Attorney"), wherein Attorney agrees to perform legal services for the Planning Board as Alternate Attorney during the period from January 1, 2018 up to and including the reorganization meeting of the Planning Board in January 2019. In the event that Michael J. Fitzgerald, Esquire is not able to attend a meeting because of illness, vacation or otherwise, he will be substituted for by another qualified member of the firm of Fitzgerald & McGroarty, P.A.

Attorney will represent the Planning Board, as necessary, during the term indicated and in addition to attendance at meetings will conduct legal research, prepare written opinions, draft a decision and resolution for each application within 45 days of the decision, provide telephone consultation, work in conjunction with the other professional staff of the Planning Board and of applicants, all as may be needed from time to time, and perform generally any and all legal services required and/or requested by the Planning Board. Attendance at Planning Board Meetings will be billed at \$200.00 per meeting. All other services performed by Attorneys or other partners of the firm will be billed to the Planning Board at the rate of \$125.00 per hour. In addition thereto, Attorney will receive reimbursement for all actual out-of-pocket expenses such as filing fees or other costs associated with litigation and reimbursement of photocopying costs at \$0.20 per page. Mileage for travel will be reimbursed at the current IRS approved rate for required travel.

The term of this Agreement shall be for the calendar year of 2018, and until the next annual reorganization meeting.

This Agreement constitutes the entire agreement by and between the parties hereto, subject to any written or duly executed supplements attached hereto and made a part hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**LINWOOD PLANNING BOARD**

Dated: \_\_\_\_\_, 2017

BY: \_\_\_\_\_

**FITZGERALD & McGROARTY, P.A.**

Dated: January 1, 2018

BY: Michael J. Fitzgerald  
MICHAEL J. FITZGERALD, ESQUIRE



Lynn Roesch, T.A.C.O.  
Zoning Board Secretary  
City of Linwood  
City Hall  
400 Poplar Ave.  
Linwood, NJ 08221

Your Reference  
2018 Engineering Services

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210  
United States of America

T +1 (609) 465 9377  
F +1 (609) 465 5270  
mottmac.com

**City of Linwood**  
**Proposed Rates for 2018 Professional Engineering Services for**  
**Zoning Board of Adjustment Engineer**

January 8, 2018

Dear Ms. Roesch:

In response to the Zoning Board's request, Mott MacDonald is pleased to provide herewith our proposed 2018 rate schedule for professional engineering services for the Linwood Zoning Board of Adjustment. We appreciate the opportunity to provide these services to the Board, and look forward to continuing to serve should the Board find the proposed rates acceptable. We would be pleased to discuss the proposed rate schedule at the Board's convenience.

Should you have any questions or require additional information, please do not hesitate to contact our office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Thomas R. Thornton'.

Thomas R. Thornton, PE, CME  
Vice President  
T (609) 465-9377  
C (609) 517-5057  
thomas.thornton@mottmac.com



**2018 Hourly Rate Schedule  
City of Linwood  
Zoning Board of Adjustment**

**Labor Rates Per Hour\***

Per Meeting Charge .....	\$184.00
Board Engineer (Thomas R. Thornton, PE, CME) .....	\$127.50
Alternative Board Engineer (Jeffrey R. Betz, PE, MBA) .....	\$127.50
Project Engineer (Shawn Carr, PE, CME) .....	\$101.00
Senior Licensed Surveyor (James Walz, PLS) .....	\$122.00
Inspector (Bernard Kirkland) .....	\$81.00
Landscape Architect/Planner (J. Adamson, PP, CLA) .....	\$131.00

\* Hourly rates for special consultations and services in conjunction with litigation are available on request.

**EXPENSES**

Personal Auto / Company Auto .....	\$0.545 <sup>1</sup> / mile
Company Vans / Company Pick-Up .....	\$0.545 <sup>1</sup> / mile
Photocopies, Printing & Reproduction.....	Variable
UPS / Federal Express /Postage /Messenger Service .....	Direct + 10%
Subcontractors (including Contract Laboratory).....	Direct + 10%
Telephone (Cellular) .....	Variable
Field Equipment.....	Variable

<sup>1</sup>Varies, changes in accordance with Federal Rate Standard

Invoices are payable within 30 days of invoice date.  
Delinquent bills are subject to finance charges of 1.5% per month.  
The client shall pay attorney fees, court costs, and related expenses incurred in the collection of delinquent accounts.



**RESOLUTION No. 41, 2018**

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR CLAY'S CLIMATE CONTROL

**WHEREAS**, Clay's Climate Control has requested permission for one temporary banner, measuring 43'x3', advertising their open house at their location on Patcong Avenue in the City of Linwood; and

**WHEREAS**, temporary signage needs approval by City Council; and

**WHEREAS**, the Common Council is desirous of approving said request;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that permission for the placement of one temporary banner, measuring 43'x3'", advertising their open house is hereby granted to Clay's Climate Control based on the following conditions;

- 1.) Sign shall not be internally illuminated or electrically activated.
- 2.) Sign shall not be in the State Right-of-way on New Road.
- 3.) Sign shall not block any site triangle for access and egress points of travel.

**BE IT FURTHER RESOLVED**, that the banner shall be permitted for a period beginning on January 24, 2018 and ending on March 3, 2018.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 43, 2018**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2018-05,  
TO ATLANTIC COUNTY OUTLAWS INC

**WHEREAS**, Atlantic County Outlaws Inc has applied for a Raffle License to conduct games on April 14, 2018; and

**WHEREAS**, Atlantic County Outlaws Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 14-5-41658;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Atlantic County Outlaws Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 44, 2018**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2018-06,  
TO ATLANTIC COUNTY OUTLAWS INC

**WHEREAS**, Atlantic County Outlaws Inc has applied for a Raffle License to conduct games on April 14, 2018; and

**WHEREAS**, Atlantic County Outlaws Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 14-5-41658;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Atlantic County Outlaws Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 45, 2018**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A BINGO LICENSE, #2018-02, TO  
ATLANTIC COUNTY OUTLAWS INC

**WHEREAS**, Atlantic County Outlaws Inc has applied for a Bingo License to conduct games on April 14, 2018; and

**WHEREAS**, Atlantic County Outlaws Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 14-5-41658;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Bingo License be issued to Atlantic County Outlaws Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 46, 2018**

A RESOLUTION ACCEPTING THE WITHDRAWAL OF A BID RECEIVED FROM EVERGREEN LANDSCAPING FOR LAWN MAINTENANCE SERVICES

**WHEREAS**, the City of Linwood advertised for and received bids for Lawn Maintenance Services in accordance with Resolution No. 28 of 2018; and

**WHEREAS**, three bids were received in the City Clerk's Office on Tuesday, January 23, 2018 at 10:00 A.M.; and

**WHEREAS**, by correspondence received by the City of Linwood on January 24, 2018, Evergreen Landscaping, has requested to withdraw their bid due to a mistake on the part of the bidder pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and consistent with the P.L. 2010, C.108; and

**WHEREAS**, the Municipal Solicitor has reviewed all bid documents, as well as Evergreen's request for a bid withdrawal and agrees that this request and the documents in support thereof, meet and satisfy the four statutory criteria to substantiate the bidder's claim for a bid withdrawal; and

**WHEREAS**, based upon all submitted documents and information, the Municipal Solicitor has recommended that the Common Council permit the withdrawal of Evergreen Landscaping's bid; and

**WHEREAS**, the Common Council of the City of Linwood, based upon information submitted and recommendations received, is desirous of accepting the bid withdrawal of Evergreen Landscaping;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the request by Evergreen Landscaping, to withdraw their bid for Lawn Maintenance Services be and is hereby accepted.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



213 Liebig Street, Egg Harbor City, NJ 08215  
Office: 609.652.0646 Fax: 609.804.0360  
[www.evergreenpros.com](http://www.evergreenpros.com) email: [evrgrn80@aol.com](mailto:evrgrn80@aol.com)  
Contractor's License # 13VH01724300



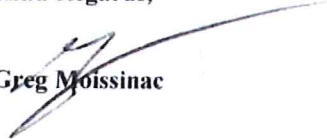
City Of Linwood  
400 Poplar Avenue  
Linwood, NJ 08221

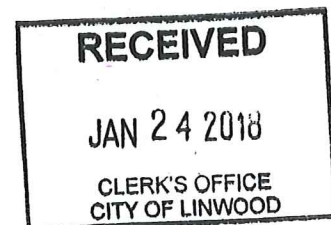
01/23/2018

Dear Leigh Ann,

Please be advised that I am withdrawing my bid for the 2018-2020 Lawn Care services for the City of Linwood. I made a mistake in the calculations and failed to multiply the amount of the bid figure by 2 for 2 years.

Kind Regards,

  
Greg Moissinac



## Leigh Ann Napoli

---

**From:** Joseph L. Youngblood Jr. <jyoungblood@youngbloodlegal.com>  
**Sent:** Wednesday, January 24, 2018 11:44 AM  
**To:** Darren Matik  
**Cc:** Leigh Ann Napoli  
**Subject:** Lawn Maintenance

Darren,

I reviewed the specifications for the lawn maintenance contract along with the bids submitted. The specifications do state that if bids include a base bid and an alternate bid, then the contract shall be awarded to the lowest net bidder. Generally, the public contracts law provides that contracts shall be awarded to the lowest responsible bidder. Accordingly, the lowest net bid received is from Miller's Lawn Care, Inc., which includes a base bid of \$210,000 and an alternate bid of \$46,000 for a total of \$256,000, which is the lowest net bid. Accordingly the contract should be awarded to Miller's.

Joe

*Joseph L. Youngblood, Jr.*  
**Youngblood, Franklin, Sampoli & Coombs P.A.**  
**Cornerstone Commerce Center**  
**1201 New Road, Suite 230**  
**Linwood, NJ 08221-1159**  
**Telephone: (609) 601-6600**  
**Direct Dial: (609) 601-6602**  
**Facsimile: (609) 601-6601**  
**E-Mail: [jyoungblood@youngbloodlegal.com](mailto:jyoungblood@youngbloodlegal.com)**  
**Website: [www.youngbloodlegal.com](http://www.youngbloodlegal.com)**

**RESOLUTION No. 47, 2018**

A RESOLUTION AWARDING THE CONTRACT TO MILLER'S LAWN CARE INC. FOR LAWN MAINTENANCE SERVICES IN THE CITY OF LINWOOD

**WHEREAS**, the City of Linwood received bids for Lawn Maintenance Services in the City of Linwood on Tuesday, January 24, 2018 at 10:00 a.m. prevailing time; and

**WHEREAS**, three bids were submitted and the low bid received by Evergreen Landscaping, has been withdrawn pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and consistent with the P.L. 2010, C.108 as of January 24, 2018 and further accepted by Resolution No. 46, 2018 by Linwood Common Council; and

**WHEREAS**, the remaining bids submitted have been received, reviewed and a recommendation has been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for Lawn Maintenance Services be and is hereby awarded to Miller's Lawn Care Inc., 320 Tilton Road, Northfield, New Jersey 08225, for the Base Bid and Alternate Bid in the total amount of \$256,000.00, for a term of two years, as set forth in the bid submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Miller's Lawn Care Inc. in accordance with the terms and conditions set forth in the bid/proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of January, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of January, 2018.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-24-18  
**Re:** Availability of Funds-Lawn Maintenance

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under Buildings and Grounds Other Expenses in the 2018 and 2019 operating budget. Funds will be encumbered in the amount of \$256,000.00 to Miller's Lawn Care Inc., 320 Tilton Road Northfield, NJ 08225.

## Leigh Ann Napoli

---

**From:** Joseph L. Youngblood Jr. <jyoungblood@youngbloodlegal.com>  
**Sent:** Wednesday, January 24, 2018 11:44 AM  
**To:** Darren Matik  
**Cc:** Leigh Ann Napoli  
**Subject:** Lawn Maintenance

Darren,

I reviewed the specifications for the lawn maintenance contract along with the bids submitted. The specifications do state that if bids include a base bid and an alternate bid, then the contract shall be awarded to the lowest net bidder. Generally, the public contracts law provides that contracts shall be awarded to the lowest responsible bidder. Accordingly, the lowest net bid received is from Miller's Lawn Care, Inc., which includes a base bid of \$210,000 and an alternate bid of \$46,000 for a total of \$256,000, which is the lowest net bid. Accordingly the contract should be awarded to Miller's.

Joe

*Joseph L. Youngblood, Jr.*  
**Youngblood, Franklin, Sampoli & Coombs P.A.**  
**Cornerstone Commerce Center**  
**1201 New Road, Suite 230**  
**Linwood, NJ 08221-1159**  
**Telephone: (609) 601-6600**  
**Direct Dial: (609) 601-6602**  
**Facsimile: (609) 601-6601**  
**E-Mail: [jyoungblood@youngbloodlegal.com](mailto:jyoungblood@youngbloodlegal.com)**  
**Website: [www.youngbloodlegal.com](http://www.youngbloodlegal.com)**

**Bid Opening Minutes for  
Lawn Maintenance Services**  
January 23, 2018

Present: Leigh Ann Napoli, Municipal Clerk  
Greg Moissinac, Evergreen Landscaping

Mrs. Napoli called the bid opening to order at 10:00 a.m.

Mrs. Napoli announced that three bids were received. She reviewed the paperwork and informed the meeting attendees that the bid packets will be reviewed in full at a later date. Mrs. Napoli then read the bid amounts. The bid results are as follows:

<u>Contractor</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Miller's Lawn Care Inc.	320 Tilton Road Northfield, NJ 08225	\$210,000.00	\$46,000.00
Rahn Landscaping	534 Blackhorse Pike Blackwood, NJ 08012	\$201,000.00	\$61,500.00
Evergreen Landscaping	213 Liebig Street Egg Harbor City, NJ 08215	\$122,000.00	\$21,000.00

Mrs. Napoli noted that all paper work appears to be in order and that the bid will be submitted to the City Solicitor for review. City Council could choose to accept or reject any bid and a decision will be announced at a future Council meeting.

Mrs. Napoli called the meeting to close at 10:03 a.m.

Respectfully submitted,

Leigh Ann Napoli  
Municipal Clerk